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OREGON UNIVERSITY SYSTEM, UNIVERSITY OF OREGON

DIVISION 10

PARKING REGULATIONS

571-010-0005

How to Obtain Parking Permits

All persons -- faculty, staff, or students, whether full- or part-time; visitors; or commercial representatives -- who park in University-owned parking lots, other than in metered spaces, during the period of 7 a.m. to 6 p.m. (Monday through Friday) must obtain and display a permanent or temporary parking permit. Vehicles cited for failure to display such permits are subject to a penalty assessed by the University. Parking permits are obtained as follows:

(1) Students should apply to the Office of Public Safety. Office hours are from 8 a.m. to 5 p.m. (Monday through Friday).

(2) Faculty and staff register through their departmental secretary or representative.

(3) Visitors:

(a) One-day permits may be obtained from the department being visited, from the information desk in Oregon Hall, from the University of Oregon Cashier located in Oregon Hall, at the kiosk located at 13th Avenue and Beech Street, or in the Office of Public Safety;

(b) Visitor Parking Permits allow visitors to park only in unrestricted spaces on University-owned lots. Visitors with mobility-impairing disabilities may use the visitors' spaces designated for use by disabled visitors. Visitors permits do not authorize visitors to park in reserved or otherwise specifically designated spaces, loading and unloading zones, fire lanes, no parking zones, landscaped area, or in metered spaces. In any period between October 1 and the following September 30, no individual may obtain more than 30 days of temporary parking permits. Requests for exceptions may be appealed to the Office of Public Safety and a charge may be levied. Violators are subject to penalty;

(c) Metered spaces reserved for visitors are provided at 14th and University Streets, south of the Erb Memorial Union, and in the 13th and Agate parking lot. People parking at any parking meters do not need visitors permits but must put money in the meters;

(d) Campus visitors who need special access to parking due to a disability should request accommodation from the Office of Public Safety in advance of the visit, or at the kiosk at 13th Avenue and Beech Street upon arriving on campus.

(4) Commercial and business representatives with regular business on the campus shall purchase a permit entitling them to park in designated areas appropriate to their business.

(5) No permit may be issued without the applicant furnishing the correct license number of the vehicle.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82; UOO 10-1993, f. & cert. ef. 7-1-93

571-010-0010

Eligibility and Parking Privileges

(1) Faculty/Staff: Faculty/Staff parking privileges are available only to faculty with minimum rank of instructor or research assistant, to teaching assistants certified by department, and to employees appointed half-time or more. Deans of colleges and department heads must certify graduate students extended parking privileges. Faculty/Staff automobile data cards must be signed by an authorized department representative before permits may be assigned:

(a) Faculty/Staff permits authorize parking on any otherwise unrestricted University lot, street, or area designated faculty, staff, or student as available. The purchase of this permit does not guarantee a parking space;

(b) The Office of Public Safety may make available parking privileges to University employees for use of a specific primary lot or an alternate lot. In such cases, only those employees who have been assigned to a particular lot may park there.

(2) Student: Student parking privileges are available only to University of Oregon students:

(a) The parking permit authorizes parking on any University-owned parking lot marked Student and not otherwise restricted as available. The purchase of this permit does not guarantee a parking space;

(b) The Office of Public Safety may make available parking privileges to University students for use of a specific primary lot or an alternate lot. In such cases, only those students who have been assigned to a particular lot may park there.

(3) Motorcycles, Motor Scooters and Mopeds: Motorcycle parking privileges are available to all faculty, staff, and students of the University of Oregon. This permit authorizes the owner to park in designated areas for motorcycle parking on University-owned lots and areas. Under state law, motorcycles, motor scooters, and mopeds are motor vehicles.

(4) Reserved Parking Spaces (assigned only on the basis of need for official University business):

(a) Applications must be submitted yearly by individuals requesting spaces;

(b) Verification of need must be provided by individual's department head;

(c) Applications must be reviewed and acted upon by the Office of Public Safety;

(d) Official state vehicles may be allocated reserved spaces upon request from department heads without charge;

(e) Spaces are reserved from 7 a.m. to 6 p.m. unless otherwise specified;

(f) Assignment guarantees a parking space. Spaces are not transferable.

(5) Reserved Parking Spaces for physically disabled employees and students:

(a) Applications accompanied by verification of the mobility-impairing disability must be submitted at least yearly by persons requesting spaces. People suffering temporary mobility-impairing disabilities may apply for a reserved space for a shorter period of time;

(b) There is no cost beyond the cost of the appropriate parking permit;

(c) The Office of Public Safety will review and act upon request for disabled parking spaces;

(d) Spaces are reserved between 7 a.m and 6 p.m. unless otherwise specified;

(e) Assignment guarantees a parking space. Spaces are not transferable.

(6) Commercial Representatives: Sale of this permit is restricted to off-campus, commercial, and business representatives only:

(a) Commercial representatives are persons who bring a vehicle to campus at least once a week to transact business;

(b) Commercial representatives may park in University unrestricted spaces or at service vehicle spaces;

(c) In the case of a company having more than one vehicle that may alternate coming to campus, the parking permit may be affixed to a card or tag and transferred between vehicles.

(7) Construction Employees -- Reserved: A reserved space fee will apply for each space used or as specified by the construction contract.

(8) Carpools and Carpool Reserved Spaces:

(a) Definitions and Special Regulations:

(A) Carpools are by definition groups of three or more persons who ride to the campus area together, two of whom are associated with the University in some manner (employee, student, etc.);

(B) Carpools will be issued only one permit which will be transferable among the pool members. This permit will be mounted on a card or plate and placed on the dash of the car coming to campus;

(C) Carpools must apply at the Office of Public Safety for their permits. They will be required to fill out an application form before a permit may be issued;

(D) Carpool permits will allow members to park in unrestricted spaces in University parking lots: Faculty and staff in all lots not otherwise restricted, students in student lots that are not otherwise restricted. A mixed carpool of employees and students shall be assigned a parking permit based upon the majority in the pool;

(E) The Office of Public Safety may make available parking privileges to carpools for use of a specific primary lot or an alternate lot. In such cases, only those carpools who have been assigned to a particular lot may park there.

(b) Carpool Reserved Spaces:

(A) For an additional fee, carpools may be allotted reserved spaces;

(B) Requests for reserved spaces should accompany the carpool application form;

(C) Carpool Reserved Spaces will be reserved from 7 a.m. to 6 p.m. unless circumstances warrant otherwise;

(D) Application for carpool reserved spaces must be made annually and will be reviewed and assigned by the Office of Public Safety.

(9) Parking permits may be issued to Emeritus faculty or to other retired employees who maintain an active relationship with the University at no cost, providing that a department head or secretary signs the permit registration attesting to the retired person's status. A fee will be charged for replacement permits.

(10) Government agencies that operate vehicles on campus which must use University of Oregon parking lots in the course of their business on campus may be issued commercial permits at no cost providing they make application to the Director of Public Safety.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82; UOO 10-1993, f. & cert. ef. 7-1-93

571-010-0015

Refunds and Replacement of Parking Permits

(1) All parking permits except temporary parking permits are issued by the month, by the term or by the 12-month academic year. Any individual who has purchased a parking permit and who is dissatisfied with it will receive a full refund upon submitting a written request including permit evidence to the Office of Public Safety within ten days of the purchase date. Permits purchased for full academic year are refundable up to the end of winter term upon written request and physical evidence of the permit. Check with the fee schedule for refund amount in OAR 571-060-0005.

(2) Registrants making a request for replacement parking permits for newly acquired vehicles or to replace damaged permits, shall scrape off or otherwise remove permits and bring them to the Office of Public Safety. Replacements will not be made if registrant is unable to produce evidence of the old permit. Registrant is responsible for all tickets unless the permit or pieces of the permit have been turned in to the Office of Public Safety. Registrants may avoid this by bringing proof of a transfer of ownership to the Office of Public Safety so that the new owner may be charged for any parking violations. A fee is charged for the replacement permit.

(3) Stolen permits will be replaced without charge to the registrant. Stolen permits should be reported immediately to the Office of Public Safety. A replacement permit will be issued only for the vehicle from which the permit has been stolen, unless the vehicle with permit attached has been stolen. Applicants for replacement permits under this section shall sign a statement attesting to the circumstances of the theft.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1980, f. & ef. 10-21-80; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82; UOO 10-1993, f. & cert. ef. 7-1-93

571-010-0020

Traffic Petitions Officer and Traffic Appeals Board

(1) Traffic Petitions Officer considers petitions alleging erroneous or wrongful ticketing or traffic citations on campus:

(a) All petitions shall be presented in writing at the Office of Public Safety;

(b) The Petitions Officer will be available at designated times to meet with petitioners should they desire to present their cases in person. Appointments may be scheduled at the Office of Public Safety at the time the petition is filed;

(c) In reaching a disposition, the Petitions Officer shall consider all factors that the petitioner wishes to present;

(d) In considering petitions of University traffic citations, the Traffic Petitions Officer will have the authority to:

(A) Dismiss the violation;

(B) Find the individual not guilty of charges in the traffic citation;

(C) Find the individual guilty of the violation, or some lesser violation, and impose a penalty as the Petitions Officer shall consider appropriate;

(D) Enter a finding of guilty, and without imposing any penalty, issue a reprimand or warning or impose a penalty, but suspend its payment;

(E) Make recommendations to appropriate University officials as to the restriction or suspension of driving privileges, withdrawal of registration or parking privileges, dismissal, or other disciplinary action;

(F) Seek the advice of the University Traffic Appeals Board.

(e) Should a petition be denied by the Petitions Officer, an appeal may be made in writing (within five days) to the University Traffic Appeals Board at the Office of Public Safety. The appeal must show that the decision of the Petitions Officer was unreasonable or arbitrary or was not supported by substantial evidence;

(f) In the case of repeated offenders, the Petitions Officer or the Traffic Appeals Board on reaching a finding of guilty shall consider the traffic penalty record for the past 12 months prior to imposing any penalty;

(g) Quarterly summary reports of all actions by the Petitions Officer shall be filed with the Traffic Appeals Board and the Vice-President for Administration;

(h) In the case of multiple violations or where warranted by the circumstances, the Office of Public Safety may report cases to the Petitions Officer for review. The Petitions Officer may in each instance:

(A) Issue a reprimand or warning;

(B) Make recommendations to appropriate University officials as to the restriction or suspension of driving privileges, withdrawal of registration or parking privileges, dismissal, or other disciplinary actions;

(C) Seek the advice of the University Traffic Appeals Board;

(D) Recommend no action.

(2) University Traffic Appeals Board:

(a) The University Traffic Appeals Board shall consist of two faculty members, one member of the management service staff, one member of the classified staff, and two students. A quorum shall be three members of the Board. The chairer shall be selected at the first Board meeting each year. A majority vote of the members present is needed to overrule the decision of the Petitions Officer. In cases where the decision is not to affirm the Petitions Officer's decisions, the University Traffic Appeals Board may:

(A) Dismiss the violation;

- (B) Find the individual not guilty of charges in the traffic citation;
 - (C) Find the individual guilty of the violation, or of some lesser violation, and impose a penalty as the Board shall consider appropriate;
 - (D) Enter a finding of guilty, and without imposing any penalty, issue a reprimand or warning or impose a penalty, but suspend its payment;
 - (E) Make recommendations to appropriate University officials as to the restriction or suspension of driving privileges, withdrawal of registration or parking privileges, dismissal, or other disciplinary action;
 - (F) Refer the case back to the Petitions Officer for further consideration consistent with its direction.
- (b) The Petitions Officer will provide quarterly summary reports to the Vice-President for Administration of all Board actions.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82; UOO 10-1993, f. & cert. ef. 7-1-93

571-010-0025

Campus Meter Enforcement

(1) The University of Oregon owns and polices parking meters within the area bounded by 13th Avenue, 18th Avenue, University Street, and Agate Street:

- (a) Meters on the streets are open on a first-come, first-served basis with no permits required for their use;
 - (b) Meters are enforced at the times as posted on the individual meters, except on national holidays during which the University is not in session.
- (2) Meters are also placed at some loading areas. Time limits on these meters are 12 and 24 minutes.
- (3) Visitors' parking spaces are also provided in specific lots and in posted spaces within open parking lots.
- (4) Enforcement:
- (a) Violators will be cited for overtime parking;
 - (b) Students, faculty, and staff will be cited for parking in the visitors' lot.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1), ORS 352.360(2) & ORS 352.360(4)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82; UOO 10-1993, f. & cert. ef. 7-1-93

571-010-0030

Changes in Campus Parking Regulations

- (1) Any faculty, staff, student, or visitor may present in writing recommendations for changes in the campus parking regulations.
- (2) This should be done prior to May 1.
- (3) Recommendations will be considered by the staff in the Office of Public Safety in consultation with other appropriate University officials and groups.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 183.335(1), ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82; UOO 10-1993, f. & cert. ef. 7-1-93

571-010-0035

Campus Parking Regulations

All members of the University community and all visitors to the campus will be held responsible for reading and knowing these regulations and for all University parking violations involving the vehicles they drive, own, or register, regardless of who is operating the vehicle. These regulations should be made known to any person who is operating the vehicle on the University of Oregon campus.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82; UOO 10-1993, f. & cert. ef. 7-1-93

571-010-0040

Authority to Establish Regulations

(1) Authority to establish regulations governing the use of motor vehicles on the University of Oregon campus for visitors, faculty, staff, and students is derived from ORS 352.360 and 352.990, as amended, and by actions of the Oregon State Board of Higher Education pursuant to such statutes. The rules and regulations have been approved by the Office of the State Board of Higher Education and were subsequently filed with the Secretary of State in accordance with the provisions of ORS Chapter 183. Strict enforcement of regulations governing the use of motor vehicles on campus is imperative in order to remove as much congestion as possible, to keep a margin of safety, and to utilize the existing facilities at maximum. All motor vehicle laws of the State of Oregon, including specifically, but not by way of limitation, ORS Chapters 803, 806, 807, 811, 818, and 819 together with amendments hereafter adopted, are applicable to the campus of the University of Oregon to the same extent as if this campus and its streets were public highways, and all provisions of said motor vehicle laws are applicable and enforceable.

(2) It is the responsibility of persons operating vehicles on the University of Oregon campus to be familiar with and to follow the University's current parking regulations. Copies of such regulations are available in the Office of Public Safety.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82; UOO 6-1987, f. & ef. 12-18-87

571-010-0045

General Parking Regulations

(1) Faculty, staff, and students registering second automobiles at the second auto-mobile reduced rate shall not park both vehicles on campus at the same time. A penalty will be assessed for each violation. (See OAR 571-060-0005.)

(2) Parking permits must be displayed only on the vehicle for which they were assigned. Parking permits are not transferable between vehicles or between individuals. Carpools and service vehicles with commercial permits are exceptions to this regulation. A penalty will be assessed for violation. (See OAR 571-060-0005.)

(3) Permits, other than those mounted on hang-tags by the Office of Public Safety, shall be mounted on the left hand side of the rear bumper so as to be readily visible. Instructions on how to install the permit are printed on the permit. In case of motorcycles, insofar as practicable, permits should be mounted on the left rear of the vehicle so as to be readily visible. Permits may not be affixed by tape or any other temporary method.

(4) A person eligible to obtain a parking permit may attach such a permit only to a vehicle owned by that person or in that person's possession.

(5) Responsibility for locating a legal parking space rests with the operator of the motor vehicle. Lack of space will not be considered a valid reason for violating any University parking regulation. Parking lot permits are required from 7 a.m. to 6 p.m. (Monday through Friday) in all parking lots except Lot 16 at 14th and Kincaid Streets where permits are required from 7 a.m. until 9 p.m. (Monday through Friday). At other times, lots are open on a first-come, first-served basis except for those spaces reserved or lots with special restrictions. The status of all lots and spaces, plus any special restrictions, is indicated by signs located by spaces or at the entrance to parking areas.

(6) For the purpose of these regulations, the word "**parked**" is defined to mean any unattended vehicle which is stopped on the University of Oregon property or attended by a licensed driver who refuses to move the vehicle when given a lawful order to do so.

(7) No vehicle shall be parked on the campus except in those areas set aside as University parking or on University streets within the campus boundaries at curb side. This shall include properly posted University property outside campus boundaries.

(8) No parking is allowed at any time in yellow zones or areas, firelanes, driveways, service vehicle spaces, loading docks or areas, landscaped areas or on sidewalks.

(9) All individuals will observe posted speed limits. The operation of a motor vehicle on University parking lots and on East 15th Avenue, between Agate and University Streets, in excess of 15 miles per hour unless otherwise posted will be considered evidence of irresponsible or careless driving. Within the campus boundaries and at crosswalks, the pedestrian is considered to have the right-of-way.

(10) Drivers must park their vehicles head-in in campus parking lots. Head-in parking means the vehicle is driven into a parking space in a forward gear in such a way that the rear of the vehicle is closest to the driveway. Cars parked on campus streets will be parked in the direction of the flow of traffic. All vehicles parked otherwise will be assessed a penalty for violation.

(11) Persons with or without permits whose motor vehicles have broken down on University property must notify immediately the Office of Public Safety. Major mechanical repairs to vehicles on University property are prohibited. Abandoned or junked motor vehicles remaining on University property more than 48 hours will be removed at the owner's expense. Vehicles not displaying license plates or temporary registrations will be considered abandoned if not moved within 48 hours.

(12) The University of Oregon cannot assume responsibility for any motor vehicle or its contents parked on University property or its environs. Individuals assume all risk of accident and expressly agree that the University shall not be liable for any reason for injury to persons, for loss, or property damage.

(13) Only authorized service and emergency vehicles are allowed on the closed portions of 13th Avenue (University Street to Kincaid Street).

(14) In areas designated for small car parking, vehicles must fit within the designated space to be considered small cars. Cars which extend beyond the designated space into the space adjacent or the median strip will be cited for improper parking.

(15) Persons are prohibited from living in vehicles of any kind on University property. Streets, lots, and other areas are not to be used as living areas for cars, trailers, campers, motor homes, trucks, buses, or other like vehicles. Violators may be cited for improper parking and/or the vehicle may be immobilized (booted) or towed.

(16) Persons and/or groups desiring special parking arrangements should apply at the Office of Public Safety. Under some circumstances, a fee may be charged for making special parking arrangements.

(17) University of Oregon vehicle permit holders are authorized reciprocal parking privileges on the Oregon State University campus.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.035, ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82; UOO 10-1993, f. & cert. ef. 7-1-93

571-010-0050

Enforcement

(1) Campus parking regulations are in effect 24 hours a day, seven days a week, and are enforced by employees of the University Office of Public Safety and City Police Officers.

(2) Tickets issued by the University are payable at the University of Oregon Business Office within ten days of the ticket date. In lieu of payment to the Business Office, there is the following alternative: Faculty, staff, visitors, and students may petition within ten days of the ticket date to the University Petitions Officer. In case of a denied petition, an additional ten days will be allowed before final action is taken. Those petitioners denied may appeal the decisions within five days to the University Traffic Appeals Board.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82; UOO 10-1993, f. & cert. ef. 7-1-93

571-010-0055

Penalties for Offenses

(1) Monetary penalties, as specified within the Parking Fines section of the annual amendment of OAR 571-060-0005 Special Fees, Fines, Penalties, Service Charges, may be deducted from student deposits, and faculty or staff salaries or other funds in the possession of the institution as provided by ORS 352.360(2) as amended.

(2) Where vehicles are found to be violating or to have repeatedly violated the parking regulations herein, or where warranted by the immediate circumstances, vehicles may be booted (immobilized), or towed and impounded, at the discretion of the officer, and thus subject the owner to towing and storage fees in addition to penalties.

Stat. Auth.: ORS 351, ORS 352 & ORS 357

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82; UOO 7-1987, f. & ef. 12-18-87; UOO 10-1993, f. & cert. ef. 7-1-93

571-010-0060**Service Vehicles, Delivery Vehicles, and Loading Zones**

(1) Service vehicles are defined as University-owned service trucks or cars, vehicles with commercial permits, or vehicles with special temporary service permits performing a service for the University of Oregon.

(2) Delivery vehicles are defined as vehicles owned by companies doing pick-up and delivery business with the University departments or vehicles with temporary special delivery permits on pick-up and delivery business.

(3) Loading Zones:

(a) Loading zones are located throughout the campus and are reserved for people loading and unloading heavy or bulky packages;

(b) Metered and signed loading zones are limited to 24-minute occupancy;

(c) Loading zones are enforced at all times unless otherwise posted.

(4) Loading Docks:

(a) Loading docks are reserved for delivery vehicles;

(b) Under special circumstances, a private vehicle may be issued a temporary delivery permit at the Office of Public Safety;

(c) Loading docks are enforced at all times unless otherwise posted.

(5) Service Vehicles Spaces:

(a) Spaces are reserved for service vehicles;

(b) Under special circumstances, a private vehicle may be issued a temporary service permit at the Office of Public Safety.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82

571-010-0065**Schedule of Maximum Penalties**

Penalties for violations of University parking regulations are published annually as a part of OAR Chapter 571, Division 60 -- University of Oregon, under the subheading, Parking, of OAR 571-060-0005 Special Fees, Fines, Penalties, Service Charges. Copies of the current list of special fees, fines, penalties, service charges are on file and available for public inspection in the Office of Business Affairs, Office of Public Safety, Office of the President of ASUO, as well as the offices of all Vice-Presidents, deans, department heads and directors.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 29(Temp), f. & ef. 10-4-76; UOO 31, f. & ef. 1-13-77; UOO 13-1980, f. & ef. 10-21-80; UOO 13-1981(Temp), f. & ef. 9-15-81; UOO 19-1981, f. & ef. 12-28-81; UOO 10-1982, f. & ef. 12-10-82

Bicycle Licensing, Use, and Parking

571-010-0070

Bicycle Registration Required

All faculty, staff and students who operate, store or park bicycles on the University of Oregon campus shall register their bicycles with the University of Oregon Office of Public Safety and shall have attached to them a valid, University-issued license/registration tag:

- (1) University-issued bicycle registration tags shall be displayed below the bicycle seat on the bicycle frame facing forward.
- (2) Each bicycle shall be registered during the term its owner first is enrolled as a student and/or is employed at the University of Oregon. Bicycle licenses shall be renewed each two years thereafter. Lifelong permits and courtesy permits are also available.
- (3) Illegible or defaced bicycle registration tags shall be replaced within 30 days at 1/2 the regular registration fee.
- (4) Bicycle license/registration fees are published annually as a listing within OAR Chapter 571, Division 60 -- University of Oregon, under the subheading, Parking-Bicycle Fees.
- (5) Unregistered bicycles owned by faculty, staff, students or frequent campus visitors are subject to citation and fine. The first five citations issued any academic term to unregistered bicycles owned by campus visitors shall be eligible for waiver of the fine. After the fifth citation in any one term, visitors shall then be liable for the fine by reason of further citations that term.
- (6) Bicycles not registered with the Office of Public Safety are subject to impoundment.

Stat. Auth.: ORS 351, ORS 352, ORS 483 & ORS 487

Stats. Implemented: ORS 818.400 et seq

Hist.: UOO 1-1983, f. & ef. 1-10-83; UOO 8-1990, f. & cert. ef. 11-6-90

571-010-0075

Bicycle Use on Campus

Bicycle riders on the University of Oregon campus are subject to the applicable provisions of Oregon Revised Statutes, **Oregon Vehicle Code**, which include but are not limited to the following:

- (1) Bicycle riders shall proceed cautiously at all times, even on designated bicycle lanes and on designated bicycle routes.
- (2) Bicycle lanes and routes are marked on the University campus, and bicycle riders shall use such lanes when classes are in session, e.g., Monday through Friday from 7:30 a.m. until 5 p.m. during each academic term. Sidewalks are not bicycle lanes or routes unless so designated by signage or markings when classes are in session. Bicycle riders who fail to use designated bicycle lanes or routes during these hours are subject to citation and fine.
- (3) Bicycle riders shall yield the right-of-way to pedestrians and disabled persons at all times and in all places and shall give an audible warning when overtaking a pedestrian from behind. Bicycle riders who fail to observe this section of the rule are subject to citation and fine.
- (4) All bicycles shall be equipped with brakes good enough to skid on clean, dry pavement. Riders on bicycles not equipped with such brakes are subject to citation and fine.
- (5) Starting one-half hour after sunset and until 1/2 hour before sunrise, all bicycles (or their riders) while in motion shall be equipped with a white light operating and visible 500 feet ahead and a red reflector visible 600 feet to the rear while on University property. Failure to display the light and reflector makes the rider subject to citation and fine.
- (6) In cases of bicycle collision involving pedestrian(s), other bicycles or other vehicles, the individuals involved shall render aid as appropriate and call the Office of Public Safety for assistance. Individuals involved in such collisions shall remain at the site of the accident until released by the attending Public Safety Officer. When collisions result in injury, the filing of a written accident report by the appropriate parties is required. Failure to render aid or to file an accident report when applicable may subject the person(s) involved to citation and fine.

(7) Bicycle riders who fail to obey signs instructing them to dismount and to walk their bicycles on posted walks, lanes, or in other posted areas are subject to citation and fine. For the purposes of this rule, dismount and walk shall mean that the bicycle rider shall completely get off of the bicycle and walk along side the bicycle.

[Publications: The publication(s) referred to or incorporated by reference in this rule are available from the agency.]

Stat. Auth.: ORS 351, ORS 352, ORS 483 & ORS 487

Stats. Implemented: ORS 814.400 et seq

Hist.: UOO 1-1983, f. & ef. 1-10-83; UOO 9-1983, f. & ef. 11-4-83; UOO 8-1990, f. & cert. ef. 11-6-90; UOO 3-1992(Temp), f. & cert. ef. 6-1-92; UOO 7-1992, f. & cert. ef. 11-27-92

571-010-0080

Bicycle Parking

Bicycles shall be parked, stored or left outdoors on the University campus only in areas specifically designated by the presence of racks or other devices for the parking of bicycles or by the posting of signs designating the space or area as a "Bicycle Parking Area":

(1) Bicycles may be parked, stored or left inside University buildings only in areas specifically designed and posted for bicycle parking.

(2) Bicycles may be stored, parked or left in any area or room which has been assigned to the registered bicycle owner, e.g., office, residence hall room or student family living quarters.

(3) Parked, stored or left bicycles which create a safety hazard will be removed and impounded. All other bicycles parked, stored or left in unauthorized locations will be cited and/or secured by a chain or other restraining device. If so secured, the citation tag will describe procedure to be followed by owner to reclaim use of the bicycle. See also OAR 571-010-0090:

(a) University security officers or other personnel authorized to remove and impound bicycles shall not be liable to the owner of the securing device or the bicycle for the cost of repair or replacement of such securing device;

(b) Owners of securing devices which have been damaged during the impounding process may appeal the impound fee to the Traffic Petitions Office, c/o Office of Public Safety. See OAR 571-010-0020;

(c) Bicycles left abandoned for one month shall be subject to impoundment.

Stat. Auth.: ORS 351, ORS 352, ORS 483 & ORS 487

Stats. Implemented: ORS 814.400 et seq

Hist.: UOO 1-1983, f. & ef. 1-10-83; UOO 8-1990, f. & cert. ef. 11-6-90

571-010-0085

Authority to Remove or Impound Bicycles

The President of the University of Oregon designates the Director of Public Safety as the University administrator responsible for the operation of the University's bicycle rules:

(1) Any University security officer or other person specifically authorized by the Director of Public Safety may impound any parked, stored or left bicycle causing a safety hazard or cite any bicycle rider who violates University bicycle rules.

(2) Notices of impoundment shall be sent as soon as practical and whenever possible to their owners of all bicycles removed to the impoundment storage area.

(3) Individuals who wish to appeal any impound action or citation given by authorized members of the Office of Public Safety shall address their written appeals to the University's Traffic Petitions Office, c/o the Public Safety Office. See OAR 571-010-0020.

Stat. Auth.: ORS 351, ORS 352, ORS 483 & ORS 487

Stats. Implemented: ORS 814.400 et seq

Hist.: UOO 1-1983, f. & ef. 1-10-83

571-010-0090

Bicycle Penalties, Citations, and Fines

- (1) Any impounded bicycle shall be stored in a secure facility designated for such purpose by the Director of Public Safety.
- (2) A fine (see section (4) of this rule) shall be charged to the owner prior to the release of any impounded bicycle. Any bicycle being released must be properly registered prior to its release unless the owner or the owner's designee can show reasonable proof that the bicycle will not be operated on the University campus or, if the owner is neither a student nor University employee, that the bicycle will not be on campus more often than five times a term.
- (3) Citations for violations by bicycle riders shall carry a fine:
 - (a) A schedule of fines shall be published annually as a part of University of Oregon OAR Chapter 571, Division 60, under the subheading Parking-Bicycle Fines, of OAR 571-060-0005, Special Fees, Fines, Penalties, Service Charges;
 - (b) As an alternative to a fine, cited bicycle riders/owners may be required to serve as a member of the Bicycle Safety Patrol at a rate of one hour of service for every dollar of the fine levied.
- (4) Copies of OAR 571-060-0005 listing current bicycle fees and fines are on file and available for public inspection in the Office of Business Affairs, Office of Public Safety, Office of the ASUO President, as well as the offices of all Vice-Presidents, deans, department heads and directors.
- (5) Fees and fines collected pursuant to these bicycle rules shall be credited to the parking account and expended for the administration of the University's bicycle program.
- (6) Bicycles which are unclaimed after having been found on the University campus or in its buildings and facilities shall be held for a minimum of three months at which time the owners shall be presumed to have relinquished their legal title. Bicycles which have been impounded shall be held for a minimum of three months at which time the owners shall be presumed to have relinquished their legal title. All such unclaimed bicycles shall be sold at scheduled public auction without reserve. The proceeds of such auction shall be credited to the parking account and expended for the administration of the University's bicycle program.

Stat. Auth.: ORS 351, ORS 352, ORS 483 & ORS 487

Stats. Implemented: ORS 814.400 et seq

Hist.: UOO 1-1983, f. & ef. 1-10-83; UOO 8-1990, f. & cert. ef. 11-6-90

571-010-0095

Changes in Bicycle Licensing, Use, and Parking Rules

Any faculty, staff, student or visitor may present in writing recommendations for changes in or amendments to University bicycle licensing, use and parking rules to the Office of Public Safety:

- (1) Such recommendations, to be effective the following fall term, must be filed prior to May 1 of each school year.
- (2) Recommendations will be presented to the Transportation Sub-Committee of the Campus Planning Committee for consideration. Recommendations receiving the endorsement of the Campus Planning Committee will be forwarded to the Vice-President for Administration for consideration for promulgation as proposed amendments to the rules in effect.

Stat. Auth.: ORS 351, ORS 352, ORS 483 & ORS 487

Stats. Implemented: ORS 814.400 et seq

Hist.: UOO 1-1983, f. & ef. 1-10-83

University of Oregon Vehicle Operation Rules

571-010-0100

Introduction and Definitions

The University of Oregon promotes safe vehicular travel practices in the conduct of all travel by employees, students and official volunteers. This rule shall apply to State-owned vehicles, hired vehicles and borrowed vehicles used on University business travel. This rule extends to and includes (but is not limited to) members of organizations whose only fiscal connection to the University is the receipt of or an accountability for incidental fee support or having an interest in one or more EMU or Housing Trust Fund Accounts.

- (1) Definitions of Vehicles Subject to Operation Rules
 - (a) "Vehicle" means cars, vans, trucks and buses.

(b) "State-owned vehicle" means a vehicle owned by or registered in the name of the State of Oregon, the Board, the University of Oregon or any of its departments.

(c) "Hired vehicle" means a vehicle which is leased, hired or rented by the State, the Board, the University of Oregon or any of its departments. This definition excludes borrowed vehicles.

(d) "Borrowed vehicle" means a vehicle used on University-business travel that is not a "State-owned vehicle" or a "hired vehicle." "Borrowed vehicle" includes vehicles owned by employees, students and others participating in University of Oregon activities and used on University business travel.

(2) Travel and Usage for University Business Shall Be Governed by These Rules.

(a) "University-business travel" means any travel which is directly related to a University-sanctioned program.

(A) Motor vehicles covered by this rule shall not be used to transport University of Oregon students, faculty or staff when that use is not directly related to an officially-sanctioned program.

(3) Drivers Subject to Operation Rules. Faculty, staff and student drivers are subject to these rules.

(a) "Faculty" and "Staff" mean those personnel on the University of Oregon payroll and those volunteers registered with the Office of Business Affairs.

(b) "Student" means a person currently enrolled/registered at the University of Oregon.

(4) Definition of Officially-Sanctioned Programs

(a) "Officially-sanctioned program" means any activity or program which is:

(A) Undertaken to further the instructional, research, service or administrative support mission of the University of Oregon; or,

(B) Found to be advantageous to the cultural or physical development of University of Oregon students by the President or designee upon the recommendation of the recognized student government.

(i) Such programs include those related to the following:

(I) Co-curricular programs;

(II) Recreational sports and club sports;

(III) Those student activities or student programs identified by the University of Oregon President or the administrator(s) designated by the President to identify such groups (hereafter "the Approving Officials"). Examples of such activities or student programs include Erb Memorial Union, ASUO Executive and Student Senate, University Housing and student activities and student organizations or activities which have been so approved by any of the Approving Officials.

(ii) To be eligible for consideration as an officially sanctioned program for the cultural or physical development of students, a program must submit, or have on record, a published description of the purpose, type of participants and destinations typical of University-business trips. To the extent all of this information is expressly included in a program's or organization's goal statement on file with ASUO, it need not be separately submitted. Except as provided above, programs must also present one or more of the following:

(I) A published goal statement;

(II) An existing University of Oregon order, rule or policy which creates, authorizes or characterizes this specific program;

(III) Inclusion in a published statement of the University of Oregon, indicating the student activity or activities, which explicitly is said to advance the mission of the University of Oregon;

(IV) Verification of status as an ASUO-recognized program.

(iii) In the case of an off-campus University Housing, Outdoor Program or ASUO student activity where some or all of the destination-site expenses are funded by Housing, Outdoor Program or ASUO controlled funds, but private-vehicle transportation itself is not funded, reimbursed or subsidized by either organization, such travel shall not be deemed "directly related to a University-sanctioned program" and the vehicles so used shall not be deemed "borrowed vehicles."

(C) Qualifying as an "officially-sanctioned program" for purposes of State-owned vehicle usage, hired vehicle usage or borrowed vehicle usage does not constitute an admission or an indication that any such program necessarily is carrying out State business or acting as an agent of the State in any other activity engaged in by the program or organization.

Stat. Auth.: ORS 351.070

Stats. Implemented: ORS 351.277, ORS 283.305, ORS 283.310 & ORS 283.340

Hist.: UOO 4-1992, f. & cert. ef. 6-8-92; UO 1-1999, f. & cert. ef. 2-18-99

571-010-0110

Driver Qualifications and Regulations

(1) Valid Driver's License Required

(a) Only persons with a valid driver's license and over the age of eighteen are authorized to drive a motor vehicle on University-business travel. Any citations issued or changes in status of a driver's license shall be reported to the appropriate University supervisor by the driver before next driving a University vehicle.

(2) State Speed Limits and Other Regulations Must Be Obeyed.

(a) Drivers on University-business travel are expected to observe all applicable speed limits and to operate their vehicles in accordance with all applicable laws and state regulations.

(b) Citizens' complaints, if found to be valid, or citations issued by State Police may result in revocation of driving privileges involving use of State vehicles.

(c) No person convicted in the past five years of a major traffic offense, as defined in ORS 153.500, or convicted of a number of offenses that total 35 or more points as defined in the University of Oregon Driving Evaluation Scale (see OAR 571-010-0120) shall be permitted to drive on institution-approved business.

(d) Major Traffic Offenses as defined in the appropriate Oregon Revised Statutes include:

(A) Reckless driving;

(B) Driving while under the influence of intoxicants;

(C) Failure to perform the duties of a driver involved in an accident or collision;

(D) Driving while license is suspended or revoked;

(E) Fleeing or attempting to elude a police officer;

(F) Driving after being declared to be a habitual offender.

(3) Driver Clearance Procedure

(a) Annually, University departments shall submit to the Office of Public Safety a list of students who may be expected to drive on University business along with the license number of each prospective driver, and every three years University departments shall submit a list of faculty/staff who may be expected to drive on University business along with each driver's license number.

(A) The Office of Public Safety shall determine the eligibility of each proposed driver according to the criteria listed in sections (1) and (2) above.

(B) The Office of Public Safety shall issue driver certification cards to those proposed drivers qualified to drive on University business travel;

(C) The Office of Public Safety shall issue written notice to the affected driver that changes in license status or major driving citations issued since the driver's last certification may cause revocation of University driving privileges;

(D) Quarterly, the Office of Public Safety shall bill those auxiliary departments for driver clearances at a rate per name submitted, as listed in OAR 571-060-0005, or Department offices may request certified copies of driving records directly from the Department of Motor Vehicles and then submit these to the Office of Public Safety for clearance.

(b) At least 14 days prior to performing any driving on University-business travel, drivers who have not been certified by the Office of Public Safety must file a certification application with the Office of Public Safety:

(A) Driver certification application forms shall be available in the Office of Public Safety or from the Department Head.

(B) Individuals may not drive on University-business travel unless and until they are certified by the Office of Public Safety.

(C) The Office of Public Safety shall certify only those drivers who are University employees, regularly enrolled students or official volunteers.

(4) Relief Drivers and Notice of Itinerary Required for Long Trips

(a) When traveling one-way more than 300 miles before reaching the planned destination, the driver is responsible to see that at least one other passenger is certified to and acts as a relief driver.

(b) The driver shall file a proposed itinerary and accurate list of all passengers with the Office of Public Safety before departing on a trip away from the Eugene/Springfield Metropolitan Area. No itineraries may be planned which include driving between the hours of midnight and 4:00 a.m., except in the case where said trip is of a shuttle nature and is expected to end in Eugene during this period of time.

(5) State Vehicle Usage

(a) Limitations on Use of State Vehicles

(A) Only persons whose business is directly related to an officially- sanctioned program of the University of Oregon as defined in OAR 571-010-0100 shall be permitted to use a State-owned or hired vehicle.

(b) Training Required to Drive Vans on University-Business Travel

(A) All drivers of vans on University-business travel will be required to participate in a University van-training session before being granted clearance to drive a van.

(B) Prospective van drivers shall apply to the Office of Public Safety or a certified trainer for van training.

(C) The Office of Public Safety shall maintain a list of individuals who have successfully completed van training.

(c) Driver Clearance Procedure for State Vehicles

(A) Prior to checking out a van from the Motor Pool, individuals shall be required to present proof of van training.

(6) Private Vehicle Usage

(a) Faculty, staff and students are encouraged to use State-owned or hired vehicles while conducting University-business travel.

(A) To the extent that private vehicles are the means of transportation, individuals shall be responsible for maintaining insurance coverage on their private vehicles equal to the amount required by State law.

(B) The responsibility for the condition of the private vehicle shall rest with its owner.

Stat. Auth.: ORS 351.070

Stats. Implemented: ORS 351.277, ORS 283.305, ORS 283.310 & ORS 283.340

Hist.: UOO 4-1992, f. & cert. ef. 6-8-92; UO 1-1999, f. & cert. ef. 2-18-99

571-010-0120

Driving Record Evaluation Scale

(1) A total of 35 points in the past three years disqualifies a faculty/staff driver from operating state vehicles or carrying passengers privately on University business. Students with two or more moving violations in the past year are disqualified from operating state vehicles. Drivers' records are obtained from Department of Motor Vehicles driving records, and points are based on type of driving offense cited.

(2) Class A Offense (rated at 35 points for each of the first five years after citation): Using a vehicle to commit a crime.

(3) Class B Offenses (rated for first year at 35 points, second year at 20 points, and third through fifth years at 10 points): Driving under the influence, driving while suspended or revoked, attempting to elude a police officer, failure to perform driver's duties, hit and run, negligent homicide, or manslaughter.

(4) Class C Offenses (rated for first year at 15 points, second year at 10 points, and third through fifth years at 5 points): Careless driving, crossing double line, cut in, driving on sidewalk, driving while encumbered, driving on wrong side of highway, driving in public park, failure to drive right, failure to leave name/address at accident, failure to maintain reasonable control, failure to stop for school bus, failure to yield right of way, failure to yield to pedestrian, following too closely, illegal turn, improper lane change, improper left turn, improper passing, improper reverse turn, improper right turn, negligent driving, no headlights or driving without lights, insufficient clearance, reckless driving, right turn from wrong lane, squirreling, violating the basic rule.

(5) Class D Offenses (rated for first year at 10 points, second year at 5 points, and third through fifth years at 3 points): Disregarding red light, disregarding stop sign, disregarding traffic sign, failure to stop at railroad crossing, failure to obey traffic control device, wrong way on one-way street.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 4-1992, f. & cert. ef. 6-8-92

571-010-0130

Vehicle Qualifications

(1) All vehicles owned or leased by the University shall have proper seats for the driver and all passengers. All such vehicles except buses, motorcycles, and scooters shall provide operable seat belts for each person carried. All occupants shall be required to use seat belts when the vehicle is in operation.

(2) All University-owned vehicles shall be equipped at all times with an emergency trip kit including reflectors, flares, an ice scraper, a flashlight, a first aid kit, accident reporting forms, and instruction for handling emergencies:

(a) It shall be the driver's responsibility to make sure the vehicle is so equipped;

(b) The Office of Public Safety shall issue emergency trip kits at cost to departments wishing to place them in University-owned vehicles and shall inspect them semi-annually for content.

(3) University-owned vehicles shall be checked routinely for mechanical and safety defects on appropriate schedules and also whenever reports of suspected malfunction are turned in to the vehicle custodian.

(4) As road conditions may require, all University-owned or hired vehicles shall carry tire chains or other approved traction devices.

(5) Privately-owned vehicles used for University business travel originating in the Eugene Metropolitan Area and expected to continue over a distance in excess of 50 miles must be equipped with an emergency trip kit or its equivalent as described in this rule:

(a) The Office of Public Safety shall maintain an inventory of such kits and shall loan them to certified drivers at no cost;

(b) It is the driver's responsibility to see that the vehicle is properly equipped and to return borrowed emergency trip kits promptly upon return from University business travel;

(c) Departments will be billed for missing kits or items missing from returned emergency trip kits.

(6) Owners of privately-owned vehicles used for University business are encouraged to supply tire chains or other approved traction devices as road conditions require.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 4-1992, f. & cert. ef. 6-8-92

571-010-0140

Accidents and Emergencies

(1) In the case of accidents involving State Motor Pool vehicles, the instructions provided by the motor pool shall be followed.

(2) All accidents occurring during University business travel must be immediately reported to the Office of Public Safety.

(3) The University designates the Director of Public Safety or the Director's designee as the appropriate person to notify relatives of persons injured in an accident which occurs during University business travel.

(4) While on official University business, should a driver be involved in an accident, such incident will be brought before and reviewed by the University's Accident Review Board.

Stat. Auth.: ORS 351 & ORS 352

Stats. Implemented: ORS 352.360(1) & ORS 352.360(2)

Hist.: UOO 4-1992, f. & cert. ef. 6-8-92

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